

MWK Consulting, LLC.

April 30, 2019

Daniel J. Neff
Neff & Associates
6405 York Road
Parma Heights, OH 44130

RE: Toilet Room Facility, Nathan Hale Park, Parma Heights, OH

MWK Consulting, LLC is pleased to submit the following proposal to provide architectural services in association with the above-mentioned project.

Scope of Services:

Design and prepare permit/bid documents for a men's and women's toilet room facility (with storage room), including the following:

- Site visits
- Code Research and discussion with Building Commissioner
- Floor Plan
- Reflected Ceiling Plan
- Exterior Elevations
- Interior Elevations with ADA Notes
- Wall Section
- Door/Hardware designation/schedule
- Material selection and reference on drawings
- Required Code & General Notes
- Plumbing Notes

Drawings shall be on Neff & Associates title block. CAD file for all documents shall be forwarded for inclusion into overall set of engineering documents

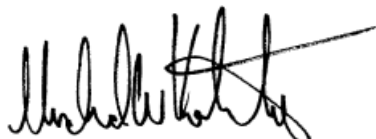
The following work is not be included and shall be completed by Neff & Associates:

- Civil and electrical engineering
- Stamping of documents
- Construction Administration

For services described above, compensation will be on a lump sum basis in the amount of **Four Thousand Two Hundred Dollars (\$4,200.00)**.

If you have any questions, please give me a call.

Sincerely,



Michael W. Kotansky
President
MWK Consulting, LLC

Accepted on ___/___/ 2019
By (Signature): _____
Printed Name & Title: _____