



## EXTRA CREDIT FORM

### PARMA HEIGHTS CIVIL SERVICE RULES AND REGULATIONS EXTRA CREDIT

**12. Credit for Military Service.** Requests for the additional credit for military service, as defined in Section 124.23 of the Revised Code, together with an honorable discharge or other proof of satisfactory service, provided that applicant has served a minimum of 180 days with honorable discharge, shall be submitted to the Commission with the application for examination or credit for military service will not be given. When proper proof of acceptable service in the Armed Forces of the United States, as defined in Section 124.23 of the Revised Code, is presented to the Commission specified in these Rules and Regulations, in any regular entrance examination, he or she shall be granted additional credit of ten (10%) percent of such grade.

**13. Additional Credit for Entry Level Examinations.** (A) Police Department (1) Educational Credit will be applied to applicant's earned grade in the percentages consistent with this section, and will be added to the applicant's examination score, provided the applicant receives a passing earned grade in the competitive examination of seventy percent (70%) or as otherwise specified in these Rules and Regulations. An applicant shall only be entitled to the highest eligible allocation of subsections (a), (b) or (c). (a) An applicant with a Bachelor's degree in law enforcement or criminal justice shall be entitled to additional credit of ten percent (10%). (b) An applicant with a Bachelor's degree in a field besides law enforcement or criminal justice shall be entitled to additional credit of seven percent (7%). (c) An applicant with an Associate's degree shall be entitled to additional credit of five percent (5%). (2) Employment credit will be given to any applicant who has two years actual full-time experience as a local, state or federal law enforcement officer. That candidate shall be entitled to additional credit of ten percent (10%) of applicant's earned grade which will be added to the applicant's examination score, provided the applicant receives a passing earned grade in the competitive examination of seventy percent (70%) or as otherwise specified in these Rules and Regulations. (3) Upon receipt of proper proof of valid and current completion of the Ohio Peace Officers Basic Training Program issued by the State's Attorney General, additional credit of ten percent (10%) of applicant's earned grade will be added to the applicant's examination score, provided the applicant receives a passing earned grade in the competitive examination of seventy percent (70%) or as otherwise specified in these Rules and Regulations.

**NO APPLICANT SHALL RECEIVE MORE THAN A TOTAL OF FIFTEEN (15) PERCENT ADDITIONAL CREDIT TO HIS EARNED GRADE IN ANY EXAMINATION.** Proper proof must be presented at the time the application is filed with the Civil Service secretary.

**In order to receive extra credit, you must identify the extra credit you would be eligible to receive and attach the proof to this extra credit form. If this form is not completed or the evidence is not included, no extra credit will be awarded. W2 forms required to verify full time law enforcement experience extra credit.**

\_\_\_\_\_ Military (**10%**)

\_\_\_\_\_ State of Ohio Peace Officer's Basic Training Academy Program (**10%**)

\_\_\_\_\_ Two years actual full-time experience as a local, state, or federal law enforcement officer (**10%**)

\_\_\_\_\_ Bachelor's Degree in Law Enforcement or Criminal Justice (**10%**)

\_\_\_\_\_ Bachelor's Degree other than Law Enforcement or Criminal Justice (**7%**)

\_\_\_\_\_ Associate's Degree (**5%**)

**CITY OF PARMA HEIGHTS  
CIVIL SERVICE COMMISSION**

**Waiver**

**Authority to Release Information**

To Whom It May Concern:

I hereby certify that I have given the Parma Heights Police Department permission to obtain a copy of any arrest or conviction record pertaining to me now in the files of the Ohio Bureau of Criminal Identification and Investigation, London, Ohio.

I hereby release the Ohio Bureau of Criminal Identification and Investigation and all individuals connected therewith from all liability in connection with the dissemination of such arrest and conviction data.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name – typed or printed: \_\_\_\_\_

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STATE OF OHIO

COUNTY OF CUYAHOGA

\_\_\_\_\_ Being first duly sworn on his/her oath say that the statements made and subscribed by him/her in the forgoing application are true.

\_\_\_\_\_  
Signature of Applicant

Subscribed in my presence by the said affiant and by him/her sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary